

**AN OUTLINE SYLLABUS OF GRADE IX  
SESSION: 2021-22  
SUBJECT – INFORMATION TECHNOLOGY**

<b>MONTH</b>	<b>TOPIC</b>	<b>SYLLABUS OF ASSESSMENT</b>
<b>APRIL</b>	ELECTRONIC SPREADSHEET	<b>PRE-MID TERM: 10<sup>TH</sup> TO 15<sup>TH</sup> JULY 2021</b>
<b>MAY</b>	SELF MANAGEMENT SKILLS COMMUNICATION SKILLS	ELECTRONIC SPREADSHEET COMMUNICATION SKILLS SELF MANAGEMENT SKILLS
<b>PRE-MID TERM: 10<sup>TH</sup> TO 15<sup>TH</sup> JULY 2021</b>		
<b>JULY</b>	DIGITAL DOCUMENTATION	<b>MID TERM – 13<sup>TH</sup> SEPTEMBER TO 25<sup>TH</sup> SEPTEMBER 2021</b>
<b>AUGUST</b>	DATA ENTRY & KEYBOARD SKILLS	<b>PRE-MID TERM SYLLABUS</b> DIGITAL DOCUMENTATION DATA ENTRY & KEYBOARD SKILLS ENTREPRENEURIAL SKILLS GREEN SKILLS
	ENTREPRENEURIAL SKILLS	
<b>SEPTEMBER</b>	GREEN SKILLS	
<b>MID TERM – 13<sup>TH</sup> SEPTEMBER TO 25<sup>TH</sup> SEPTEMBER 2021</b>		
<b>OCTOBER</b>	DIGITAL PRESENTATION	<b>POST-MID TERM: 4<sup>TH</sup> DECEMBER TO 11<sup>TH</sup> DECEMBER 2021</b>
<b>NOVEMBER</b>	BASIC INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SKILLS - I	DIGITAL PRESENTATION BASIC INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SKILLS - I
<b>POST-MID TERM: 4<sup>TH</sup> DECEMBER TO 11<sup>TH</sup> DECEMBER 2021</b>		
<b>DECEMBER</b>	INTRODUCTION TO IT-ITES INDUSTRY	<b>ANNUAL EXAMINATION: 12<sup>TH</sup> FEBRUARY TO 24<sup>TH</sup> FEBRUARY 2022</b>
<b>ANNUAL EXAMINATION: 12<sup>TH</sup> FEBRUARY TO 24<sup>TH</sup> FEBRUARY 2022</b>		COMPLETE SYLLABUS